EXHIBITOR’S MANUAL
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GENERAL INFORMATION

CONGRESS VENUE:

PALACIO MUNICIPAL DE CONGRESOS DE MADRID / MUNICIPAL CONFERENCE CENTRE
(Madrid Espacios y Congresos)
Avda. Capital de España Madrid s/n
28042 - Madrid (Spain)
Phone: +34 91 722 0400
Fax: +34 91 721 0607
www.madridespaciosycongresos.com

This Convention Center is located in the Northeast area of Madrid, at fifteen minutes from the Paseo de la Castellana, five minutes from Madrid- Barajas International Airport and ten minutes from Chamartin Railway Station. It hosts large exhibition areas, two auditoriums and thirty auxiliary halls with a variety of capacity and size.

HOW TO REACH THE VENUE

- **By Metro:**
  - Line 8 (Nuevos Ministerios-Barajas), Campo de las Naciones Station (15 minutes approximately).

- **By Bus:**
  - Line 122, Avda. de América to Feria de Madrid, Campo de las Naciones bus stop.

- **Main Road Access:**
  - M-40 road, exit number 7
  - A-II road, exit Gran Vía de Hortaleza
  - M-11 road

- **By Taxi:**
  - From the city centre, 15 minutes approximately. Estimated cost: 20 – 25 €.
  - From the airport, 10 minutes approximately. Estimated cost: 15 - 20 €.

OPENING HOURS OF THE REGISTRATION DESK ON SITE

- Registration desk will be open on Monday August 22nd, from 11:00 to 20:30h.
- From Tuesday August 23rd to Tuesday August 30th, it will be open from 08:00 to 19:30h.

DATES:

From August 22nd to 30th 2011

EXHIBITION AREA:

Multipurposes Hall area, called “Sala Polivalente, 3rd Floor

EXHIBITION COORDINATOR:

For further information on the exhibition, please contact the exhibition coordinator:
Ms. Mireya Arnoso
Email: iucr2011@pacifico-meetings.com
EXHIBITION SCHEDULE:

From August 18th to 19th, 2011
For transportation of goods/storage and delivery to venue. Please, label each parcel using the label template on page 23. Make as many copies as parcels, and number them.

August 21st & 22nd, 2011
IUCr 2011 organization builds up booth structure.

August 22nd, 2011 from 18:00 hrs. to 21:00
Exhibitors entering own goods in stand from 18.00 hr. Please note exhibitors will have to take care of their own material.
Pick up of exhibitors registration from 12.00 - 20.30
Important: Each Exhibitor should arrange loading and unloading of goods to their own booth and all material unloaded on August 22nd, 2011.

August 23rd to 28th, 2011
Exhibition opens on the 23rd at 15:00 hr. and finishes on the 28th at 19:00 hr.

August 28th & 29th, 2011
Dismantling of exhibit starts on the 28th at 19:00 hr. and finishes on the 29th at 19:00 hr.
Decoration and equipment on the Modular booths must be dismantled before Tuesday, August 29th at 10:00 hrs.

Extra set up & dismantling time will have a cost of 150 € considering security, maintenance service and equipment of the venue, Palacio Municipal de Congresos de Madrid.
GENERAL RULES

The exhibition will take place in the Multipurpose Hall area, called “Sala Polivalente”, located on the 3rd Floor. Posters will be held in both sides of this area. Part of the coffee breaks will be offered in the exhibition area too.

1.- RATES

Exhibition space of 6 sqm has a price of 2,600,00 € (+ 18% VAT), and includes:

- 1 Modular booth, which is a fully built shell-scheme stand.
- 1 free registration per booth which includes the same benefits as the delegates pass. Additional exhibitor passes will be available at the standard registration fee.
- Wifi connection

Booths for Non profit organizations have a price of 600 € (+18% VAT), but no free registration will be provided, and in order to access the venue, exhibitor passes will be available at the standard registration fee.

2.- MODULAR BOOTHS

All booths will be handed over by the Technical Secretariat, with:

- Fire proof carpet on the floor (Blue colour).
- Profile Aluminium silver.
- Wall melamine colour aluminium. The walls of the booths will be built with panels of 3,00 m x 1,00 m in aluminium wood, joined by metal structure. (3 x 2 mt. and 3,00 mt. high).
- Each booth will bear a fascia board with the exhibitor’s name, company Name. 45 cm Fascia, 45 cm usable bill sign with 20 standard letter characters. Please, fill out the Fascia Order Form on page 22 and send it to the Technical Secretariat before July 26th, 2011.
- Electrical installation with an electrical panel of 1 Kw and a socket of 500 w. (220v.). Lighting with focus of 300 w. General lighting at 50w/m2 with 300 w spot light.
- Magnetic-thermal panel with 1 simple monofasic socket (total 1kw).

Booths will be handed to the exhibitors by the organization on Monday, August 22nd from 18:00 hours

Exhibitor may not sublet their space, or any part of it.
Each Modular stand includes (see pictures below for reference):
3.- DESIGN BOothS

If an exhibitor is not interested in having the modular structure, it must be notified to the Technical Secretariat, and an empty space will be provided so that the exhibitor can bring or build their own structure.

If the Technical Secretariat is not notified, fully built shell-scheme stand will be provided and will not be removed.

The construction project of the design booths must be sent to the Technical Secretariat before July 1st, 2011, so it can be approved by the venue.

The maximum height for the construction is 3 m high.

The maximum weight is 1.000 Kg/m²

Design Booths can start setting up on Sunday, August 21st at 10:00 hours.

4.- TIME TABLE

4.1. Set-up Exhibition Time Table:
Booths will be handed to the exhibitors by the organization on Monday, AUGUST 22nd from 18:00 hours onwards.

The official Exhibition Opening will take place on Tuesday, August 23rd, at 15:00.

4.2. Break-Down Exhibition Time Table:
Break-Down may start on SUNDAY, AUGUST 28th from 19:00 to 21:00 hours and MONDAY, AUGUST 29th, from 09:00 to 19:00 hours.
* Please inform builders and transporters that the break-down will not be allowed to be started before the fixed time.

Exhibitors with modular booths must dismantle their decoration and equipment before Tuesday, August 29th at 10:00 hrs.

4.3. Exhibition Time Table:
Tuesday, August 23rd, from 15:00 to 19:30
Wednesday, August 24th to Sunday, August 28th from 09.00 to 19.30 hours.

5.- DELIVERING & ENTRANCE OF GOODS AND FREIGHT AT THE VENUE

The main access for the unloading of goods is located at the left side of the venue, Palacio Municipal de Congresos de Madrid, in the street Amberes. The access to this street is through the street Ribera del Loira. There is access to the unloading bay for goods.

Material will be only delivered in the venue, Palacio Municipal de Congresos de Madrid, on August 18th & 19th from 09.00 to 19:00 hr., and then from August 22nd onwards from 09:00 to 19:00 hr. The material should be picked up only by the exhibitor staff.
The carrier will have to take the package to the storage assigned and there will not be any person responsible from Grupo Pacífico or from the Congress Organization and the venue in order to receive the goods.

The loading and unloading of any material should be done by the exhibitors themselves and with their own equipment.

6.- LOADING AND UNLOADING

There is a freight elevator that has direct access to the exhibition area. The size of the freight elevator is as follows:

- Door: 2.50 m width x 2.70 height
- Cabin: 2.50 m width x 5 m length x 3 m height
- Maximum capacity of 5,000 kg.

The organization will provide basic equipment for the loading and unloading of the material. However if the exhibitor considers to have available transpalettes or some other similar equipment to transport the goods from the freight elevator or from the storage to the exhibition space, you may contact Transferex, S.A. which is the official handling agent to be present at the venue offering these services. Please see item # 9.

7.- MATERIAL SENT FOR THE EXHIBITION

All the boxes carrying material will be sent to the Congress venue to the following address:

PALACIO MUNICIPAL DE CONGRESOS DE MADRID
Madrid Espacios y Congresos
Avda. Capital de España Madrid s/n
28042 - Madrid (Spain)

The venue will start receiving packages only on August 18th & 19th from 09:00 to 19:00 hr. and then from August 22nd onwards from 09:00 to 19:00 hr. Please do not send any package before that date, since it will not be collected, and it will be returned to the sender.

Packages should be well labelled, showing how many boxes there are, the name of the company that is sending them and specifying that the material is going to the exhibition area. The labels must be the way that is shown below:

| Box 1/???
| XXII CONGRESS AND GENERAL ASSEMBLY OF THE INTERNATIONAL UNION OF CRYSTALLOGRAPHY (IUCR 2011)
| NAME OF THE COMPANY: xxxxxxx
| BOOTH NUMBER: xxxxxxxxxxx
| MATERIAL FOR THE EXHIBITION AREA
| JAULA 1, 2 & 3 |

Please see a label template on page 23.
8.- STORAGE ROOM

Once the booths have been set-up, the packing and surplus materials shall be stored in the storage rooms of the Congress venue, called Jaula 1, 2 & 3, which shall be locked during the days of the Exhibition and will only open for the set-up and break-down of the booths.

Materials should be moved by the exhibitors themselves and with their own equipment.

9.- GOODS HANDLING - STORAGE - TRANSPORTATION –LOGISTICS

To secure and facilitate the exhibition set up and dismantling process, the Organization has named TRANSFEREX, S.A., as the official custom broker, On-Site Handling Agent, and International Freight Forwarder.

For more information please contact:

TRANSFEREX, S.A.
General Moscardó nº 32.
28020 Madrid- SPAIN

Tel.:+34 91 554 12 02
Fax: +34 91 553 7464

Contact: Bárbara Helguero
Mobile: +34 687 786 700
e-mail: congresos@transferex.com

For Non EU Countries:
Contact: Barry Randall
trafico1@transferex.com

10.- INSURANCE AND LIABILITY

Neither the venue, Palacio Municipal de Congressos de Madrid, nor Grupo Pacífico, S.A. or the Organizing Committee will assume responsibility in case of human or material damages during the Congress.

Each exhibitor must take an insurance policy to cover the goods exhibited against fire, robbery, flood, damage or destruction of the property, accidents and injuries, and for civil action. Otherwise, each exhibitor will be responsible for any injuries or damages they caused for whatever reason.

Every exhibitor shall be liable for any damage caused by itself or any other party or individual working on its behalf, to the venue facilities, the properties and/or life of other persons, both during installation and exhibitions period as well as dismantling of stands and loading, unloading and moving of display material, being bound to pay the Technical Management the amount corresponding to the damages, according to the assessment made by its technical services. The organizer will be free of all responsibility for robbery, damage through fire, accidents or other causes. Neither the organizer nor any staffs contracted by them are liable for exhibitor’s equipment or property during the exhibition, or during the installation and dismantling period.

It is highly recommended that exhibitors obtain the necessary insurance coverage accordingly.
11.- SECURITY SERVICES

Each Exhibitor must carefully look after its own booth and the material in it during the official exhibition hours and during the set up and break down of the booths.

The venue has overnight security but we recommend not to leave personal belongings in the booth.

12.- SOUND TRANSMISSIONS

Exhibitors are not allowed to use musical or sound equipment. Any possible exception must be with the written consent of the Organizing Committee who may grant permission but will always keep the capacity of withdrawing it at any time by writing to the Exhibitor.

13.- ELECTRIC POWER SUPPLY

13.1. The Congress venue and the Organizing Committee shall not be responsible for the service of electricity, for this depends only on the Electric Companies which supply and distribute the energy.

13.2. The supply of Electric Current is always subordinated to the technical possibilities of the area where the Booth is located. For this reason the Congress venue management reserves the right to limit the power requested depending on the electric power supply available.

The Organizing Committee holds the right to use their own technical electricians to disconnect at any time the current to any system that due to manipulation or any other reason, causes irregularities in the operation and supply of electricity or drops of current which might affect the infrastructure.

13.3. The Organizing Committee will provide each booth with the installation of electric power of 1Kw, with a switchboard and one socket. If more Kw are needed, it can be requested by filling in the Electrical Power Form enclosed and with an additional cost.

14.- INTERNET SERVICE

Each exhibitor will be offered free wireless internet access.

15.- CLEANING SERVICE

As stated in the Technical Manual of the venue, Palacio Municipal de Congresos on the attached document, the venue provides general cleaning of the public places (corridors and halls) throughout the Congress Venue.

If you need special cleaning service please contact the Technical Secretariat.

16.- FURNITURE

For furniture rental please check the catalogue included in this manual where you can find an assorted list of possibilities. Furniture can be requested by filling the form enclosed and sending it by fax or email to: iucr2011@pacifico-meetings.com or by fax to +34 91 302 3926

Non profit organizations´ booths will be supplied with 1 white table and 2 white chairs.

10/23
17.- AUDIOVISUAL EQUIPMENT FOR THE EXHIBITION STANDS

For any AV needs you may have for your booth, please consult the catalogue included in this manual. AV can be requested by filling the form enclosed and sending it by fax or email to: iucr2011@pacifico-meetings.com or by fax to + 34 91 302 3926

Kindly note that it is the exhibitors responsibility to make the necessary arrangements for the audiovisual equipment needed and the power supply for these.

18.- FLOWERS & PLANTS

For any flower decoration needs you may have for your booth, please consult the catalogue included in this manual. Flowers can be requested by filling the form enclosed and sending it by fax or email to: iucr2011@pacifico-meetings.com or by fax to + 34 91 302 3926

19.- FOOD & BEVERAGE - CATERING SERVICES

As stated in the Technical Manual of the venue, Palacio Municipal de Congresos on the attached document, this Congress Venue has an in house company that has the exclusive right to provide all the catering services. All catering needs will be handled by Catering Monico Gourmet.

Please send your request to:

GRUPO PACÍFICO:
Att: Ms. Mireya Arnoso
E-mail: iucr2011@pacifico-meetings.com

20.- EXHIBITORS PASSES

Each exhibitor will receive one free registration per booth, which includes the same benefits as the delegates pass. Additional exhibitor passes will be available at the standard registration fee.

Since these registrations will be free of charge, they cannot be made through the website using the online booking form, so in order to include them in our system, the name of the exhibitors that will benefit from these free registrations should be sent to the Technical Secretariat by email. Once they will be registered, they will be sent their usernames and passwords so they can check the status of their registration and register for any other additional service they may request such as hotel accommodation, dinner or tours.

Other registrations must be made directly through the website of the congress. www.iucr2011madrid.es

Since exhibitors will be considered as participants, their badges can be withdrawn at the registration desk, at the congress venue when booths will be handed out to exhibitors.

Exhibitor’s names must be sent to the Technical Secretariat for their registration before August 1st, 2011.
21.- “ON SITE” AND “OUT OF DEADLINE” REQUESTS

All requests received out of deadlines will suffer an increase of 25% to the regular price. *(deadline: July 26th, 2011)*.

All orders placed on site during set-up have an additional 30% surcharge upon the regular price and cannot be guaranteed

*For payments on site, only credit cards will be accepted.*

22.- PAYMENTS

In order to start the set up of booths, the Exhibitor Company must have paid the full amount of the space and all those extras such as furniture, electricity, etc… Otherwise the company shall not be allowed to start the works.

23.- REGULATIONS OF THE CONGRESS VENUE

The rules of the Congress venue, Palacio Municipal de Congresos de Madrid, will be applied. Parties not adhering to these regulations will be excluded from the exhibition after a first warning.

24.- CANCELLATION OR “FORCE MAJEURE”

If for any reason or circumstance of major force beyond our control, the congress could not be celebrated, Exhibitors commit not to claim against the organisers, being refunded the sums paid as deposit, less an amount for general expenses spent at the moment of the cancellation of the congress.

The Organizing Committee reserves the right to alter time schedules, differing, reducing or extending the period of celebration of the congress, or eventually to change the venue, for reasons beyond the organiser’s control or for major contingencies.

These circumstances would justify neither a partial, nor a total cancellation of the commitments of Exhibitors, nor damage compensation.

25.- PLACE OF LEGAL PERFORMANCE AND VENUE

Disagreements regarding this contract will be subject to Spanish law and the official court of Madrid (Spain).
INSTRUCTIONS FOR SETTING UP AND DISMANTLING THE EXHIBITION AT THE CONGRESS VENUE: PALACIO MUNICIPAL DE CONGRESOS DE MADRID

The following aspects must be considered when setting up and dismantling, and also during the exhibition hours.

- Each Exhibitor must keep within the given space and respect the distribution of space.
- The inside area of the booth may be used by the exhibitor for advertising purposes, distributing samples, printed and promotional material, although only in respect of the exhibits displayed by him. Publicity measurements may not be implemented outside the boundary of the booth. Therefore the hanging of advertising material or posters on walls, columns or other objects belonging to the congress venue is not allowed.
- The Exhibitor cannot cause any damage to the walls or the floor of the building, which must remain exactly as it was before the building up of the booths.
- In case of breakage or damage, the exhibitor will be fined and have to pay the resulting amount in cash before the end of the congress.
- Smoking, eating or drinking is not allowed at areas where setting up or dismantling is taking place.
- No posters, stickers, etc. shall be placed on walls, floors, ceilings or columns at the congress venue, which will provide panels to signpost the event if required.
- It is not allowed either to stick or nail posters, etc. to the wooden furniture (podiums, presidency tables, etc).
- The facilities of the congress venue may not be altered by any circumstances, not being allowed to paint, install plugs, drill holes, or hang signposts, frames, paintings or any object on walls or ceilings. Nothing shall be posted on, nailed, screwed or otherwise attached to columns, walls, floors or other parts of the building or furniture.
- Bringing or using inflammables and/or toxic products will be prohibited.
- Any kind of explosive, detonating equipment, or harmful material in general will be excluded from participation in the exhibition.
- The entry of material inside the congress venue must not damage its facilities, in special the access to the exhibition area.
- No material may be left on the seats of the meeting rooms.
- Special care must be taken when making use of the goods lift.
- When installations with wires take place (electric, telephone wires, etc.) inside the building, the instructions of the congress venue staff may be followed. The company must dismantle and remove all wires, adhesive tapes, etc. that have been installed for the event.
- No rests of used material or rubbish may be left from dismantling exhibitions or at the meeting rooms. During the stand dismantling period, it is compulsory to clear up and remove remaining material. When the dismantling period has ended, the fitter/decorator shall lose all right to claim damages or losses for the material, which has not been removed within that period, and will incur costs for its removal by the Organisers.
- Authorisations shall be required for removing merchandise and other material. Total settlement of the additional costs incurred by the exhibitor during the event shall be an essential condition for the removal of material (furniture, items and fittings) from his corresponding area.
- It is forbidden to block any water outlet against fire, fire extinguishers, or alarm bells.
- When general services of the exhibit space are located behind the stands, access to them must be open especially in case of evacuation and prevention systems, and under no circumstances may visual access to signs and protection mechanism be obstructed.
- Any other activity that may alter the normal circulation of people or materials in the exhibition area must be avoided.
- Circulation of staff in charge of setting up and dismantling must be limited to the specific working areas.
*In case one booth will be free, the floorplan can be changed*
Booth Number: __________________________________________
Name of the Company: __________________________________
Contact person: ________________________________________

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PICTURE</th>
<th>MEASURES Length x Width x Height</th>
<th>PRICE PER UNIT</th>
<th>NUMBER OF UNITS</th>
<th>SUBTOTAL</th>
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<td>White Chair</td>
<td><img src="image" alt="White Chair" /></td>
<td>50x78x50</td>
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<tr>
<td>Wheel’s Chair</td>
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<tr>
<td>High Table</td>
<td><img src="image" alt="High Table" /></td>
<td>60x110</td>
<td>51,00 €</td>
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<td>Jacobsen Table</td>
<td><img src="image" alt="Jacobsen Table" /></td>
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<td>43,00 €</td>
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<td>White Table</td>
<td><img src="image" alt="White Table" /></td>
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<td>43,00 €</td>
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<td>Wood Office Table</td>
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<td>120x73x70</td>
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<tr>
<td>Grey Buc</td>
<td><img src="image" alt="Grey Buc" /></td>
<td>140x73x70</td>
<td>55,00 €</td>
<td></td>
<td></td>
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<tr>
<td>3 Drawer Buc</td>
<td><img src="image" alt="3 Drawer Buc" /></td>
<td>40x50x40</td>
<td>31,00 €</td>
<td></td>
<td></td>
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<tr>
<td>Brochures Keeper</td>
<td><img src="image" alt="Brochures Keeper" /></td>
<td>65x70x45</td>
<td>38,00 €</td>
<td></td>
<td></td>
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Please send your requests to the Technical Secretariat before July 26\(^{th}\), 2011.
Booth Number: ___________________________________________
Name of the Company: ______________________________________
Contact person: ___________________________________________

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<tr>
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<th>SUBTOTAL</th>
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<td>Refrigerator</td>
<td></td>
<td>60x85x60</td>
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<td>Clothes Rack Stand</td>
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<td>Ashtray-Basket</td>
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<td>Brochures Shelves</td>
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<td>50x50x50</td>
<td>82,00 €</td>
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<tr>
<td>Jamaica Stool</td>
<td><img src="image5.png" alt="Image" /></td>
<td>36x81</td>
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<tr>
<td>Wassily Armchair</td>
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<td>80x75x70</td>
<td>82,00 €</td>
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<tr>
<td>Black Teo Armchair</td>
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<td>60x75x60</td>
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<tr>
<td>Wassily Low Table</td>
<td><img src="image8.png" alt="Image" /></td>
<td>55x45x48</td>
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<td>Metallic Low Table</td>
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<td>65x42x65</td>
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<tr>
<td>Brochure Racks</td>
<td><img src="image10.png" alt="Image" /></td>
<td>40x140x35</td>
<td>58,00 €</td>
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</table>

Please send your requests to the Technical Secretariat before July 26th, 2011.
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<th>NUMBER OF UNITS</th>
<th>SUBTOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet by m²</td>
<td></td>
<td></td>
<td>8,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Store Rom</td>
<td><img src="image" alt="Store Rom" /></td>
<td>100x100</td>
<td>140,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Store Room</td>
<td><img src="image" alt="Store Room" /></td>
<td>200x100</td>
<td>195,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Store Room</td>
<td><img src="image" alt="Store Room" /></td>
<td>200x200</td>
<td>253,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shelf</td>
<td><img src="image" alt="Shelf" /></td>
<td>100x25</td>
<td>24,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shelf</td>
<td><img src="image" alt="Shelf" /></td>
<td>100x50</td>
<td>26,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liber Shelf</td>
<td><img src="image" alt="Liber Shelf" /></td>
<td></td>
<td>27,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Counter</td>
<td><img src="image" alt="Counter" /></td>
<td>100x50x100</td>
<td>93,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Low Showcase</td>
<td><img src="image" alt="Low Showcase" /></td>
<td>100x50x100</td>
<td>137,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hight Showcase + Glass Shelf</td>
<td><img src="image" alt="Hight Showcase + Glass Shelf" /></td>
<td>100x50</td>
<td>173,00€</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hight Showcase + Glass Shelf</td>
<td><img src="image" alt="Hight Showcase + Glass Shelf" /></td>
<td>100x100</td>
<td>208,00€</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please send your requests to the Technical Secretariat before July 26th, 2011.
Booth Number: ________________________________________
Name of the Company: __________________________________
Contact person: ________________________________________

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PICTURE</th>
<th>MEASURES</th>
<th>PRICE PER UNIT</th>
<th>NUMBER OF UNITS</th>
<th>SUBTOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simple Monofasic Socket</td>
<td><img src="image" alt="Socket" /></td>
<td></td>
<td>28,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Double Monofasic Socket</td>
<td><img src="image" alt="Socket" /></td>
<td></td>
<td>38,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 1.1 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>1.1 kw + leg</td>
<td>79,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 2.2 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>2.2 kw + leg</td>
<td>91,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 3.3 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>3.3 kw + leg</td>
<td>109,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 4.4 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>4.4 kw + leg</td>
<td>121,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 5.5 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>5.5 kw + leg</td>
<td>134,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electricity Box 6.6 Kw</td>
<td><img src="image" alt="Box" /></td>
<td>6.6 kw + leg</td>
<td>152,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spot Light 100 W</td>
<td><img src="image" alt="Light" /></td>
<td>100W</td>
<td>29,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spot Light 200 W</td>
<td><img src="image" alt="Light" /></td>
<td>200W</td>
<td>68,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spot Light 500 W</td>
<td><img src="image" alt="Light" /></td>
<td>500W</td>
<td>73,00 €</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please send your requests to the Technical Secretariat before July 26th, 2011.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>PICTURE</th>
<th>MEASURES</th>
<th>PRICE PER UNIT</th>
<th>NUMBER OF UNITS</th>
<th>SUBTOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ficus Benjamina</td>
<td><img src="image" alt="Ficus Benjamina" /></td>
<td>1,50x1,75</td>
<td>77,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ficus Benjamina</td>
<td><img src="image" alt="Ficus Benjamina" /></td>
<td>2,00x2,50</td>
<td>97,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ficus Variegata</td>
<td><img src="image" alt="Ficus Variegata" /></td>
<td>2,00x2,50</td>
<td>97,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ficus Ball</td>
<td><img src="image" alt="Ficus Ball" /></td>
<td>1,50x1,70</td>
<td>97,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ficus Lirata</td>
<td><img src="image" alt="Ficus Lirata" /></td>
<td>1,50x1,75</td>
<td>77,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Square Flower Center</td>
<td><img src="image" alt="Square Flower Center" /></td>
<td>30x55</td>
<td>67,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>42&quot; Plasma Screen</strong></td>
<td><img src="image" alt="42&quot; Plasma Screen" /></td>
<td>42 &quot;</td>
<td>400,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DVD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LCD Proyector</strong></td>
<td><img src="image" alt="LCD Proyector" /></td>
<td>2500 Ansi</td>
<td>180,00 €</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Lap Top</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Subtotal             | €       | €           |
| +18,00 % VAT         | €       | €           |
| **Total Euros**      | €       | €           |

Please send your requests to the Technical Secretariat before July 26th, 2011.
EXHIBITOR’S ORDER PAYMENT FORM

Please use CAPITAL LETTERS

<table>
<thead>
<tr>
<th>Company:</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zip Code:</td>
<td>City:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Fax:</td>
</tr>
<tr>
<td>Contact Person:</td>
<td>Position:</td>
</tr>
<tr>
<td>E-mail:</td>
<td>Website:</td>
</tr>
</tbody>
</table>

**Total Services Requested:**

<table>
<thead>
<tr>
<th>+18% VAT:</th>
<th>€</th>
<th>Total</th>
<th>€</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount:</strong></td>
<td>€</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Method of payment:**

All payments must be made in Euros (€) to Grupo Pacífico, S.A. by one of the following methods (please mark the chosen option). Payments must be made before the beginning of the congress, August 22nd, 2011

☐ Bank Transfer:

Account holder: **Grupo Pacífico, S.A.**  
Bank name: **Banco Sabadell Atlántico**  
Account number: **0081 5084 04 0001264536**  
IBAN Code: **ES45 0081 5084 04 0001264536**  
SWIFT Code: **BSAB ESBB**  

If you use this method of payment, please do not forget to include the following reference in the bank transfer “IUCr 2011 Exhibitor”, as well as the name of the company, and send a copy of the bank transfer with this form to the Technical Secretariat. Please note that exhibitors are responsible for all bank transfer charges.

☐ Credit Card:

☐ Visa ☐ Mastercard ☐ Eurocard

Number: __/__/__/__ __/__/__/__ __/__/_ _/__ __/__/__/__  
Expiration date: _______/______  Validation number: __________

I hereby authorize Grupo Pacífico, S.A. to charge on this credit card the total amount due as indicated above.

<table>
<thead>
<tr>
<th>Date:</th>
<th>Name &amp; Last Name:</th>
<th>Signature:</th>
</tr>
</thead>
</table>

All requests received after the deadline (July 26th, 2011) will be increased in a 25% of its regular price.  
Request will not be considered if it is not paid completely.  
Exhibitors will be responsible and charge for any damage or loss in the rented material.  
**These prices do not include 18% VAT.**  
Availability of the different models is limited.  
All orders placed ON SITE during build-up have an additional 30% surcharge upon the regular price and cannot be guaranteed. For payments on site, only credit cards will be accepted.

This form should be completed and returned as soon as possible to:

**GRUPO PACÍFICO, S.A. – Technical Secretariat of IUCr 2011**  
Paseo General Martínez Campos, 44 – 1º - 28010 Madrid, Spain  
Email: iucr2011@pacifico-meetings.com  
Tel. (34) 91 383 6000 - Fax. (34) 91 302 3926  

A VAT invoice will be issued on receipt of this Payment Form.
To ensure correct planning for the show, the installation of your service requirements and hat stands are of a suitable standard, this form must be completed and returned.

On the grid provided please indicate the position of the services ordered. Draw the ground plan of the booth indicating the location of the modular items. This drawing does not mean that you have contracted these services. It is necessary to fill the corresponding application forms too.

1- Type of electrical connections i.e. plug points ☐ spot light connection for exhibitor´s own lights
2- Position of furniture and equipment used.
3- Any other information not specified above.

Stand of size ordered:…….m x ……….m

Scale: One block=..........................

Please send your requests to the Technical Secretariat before July 26th, 2011.
FASCIA ORDER FORM

Booth Number: __________________________________________
Name of the Company: ____________________________________
Contact person: __________________________________________

Company Name/lettering to appear on the fascia board as follows: (maximum 20 chapters)

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

Other signage with different fascia lettering, logos signage for panels etc, are subject to a quotation. Please supply details e.g. typestyle, colour, logo dimension and a sketch to the organiser who will supply a quote.

We do not require a fascia name

We do not require either a fascia name or a fascia board

We do not require a Logo.

Please send your requests to the Technical Secretariat before July 26th, 2011.
INFORMATION FOR THE MATERIAL SHIPMENT:

DELIVERY AUGUST 18th & 19th, 2011
FROM 09:00 TO 19:00 hrs.

SEND IT TO:
PALACIO MUNICIPAL DE CONGRESOS DE MADRID
JAULAS 1, 2 & 3
Av. Capital de España Madrid S/N
28042 - Madrid
Spain
Tel.: +34 91 722 0400

SENDER COMPANY: ____________________________

“IUCR 2011 EXHIBITION”

BOX # ________ OF _________